



Taking your business places

Role Technical Producer

Full time, permanent, flexible & remote working available

Competitive salary, workplace pension scheme

Technical Producer with First Event

First Event is a UK leading Event Company that helps teams create incredible events around the globe. This is a great chance with lots of opportunity to help provide further development to a company which has shown excellent rates of growth over the past few years. In response to the global pandemic, First Event has expanded its offering in innovative online event solutions, including the development of a new Virtual Events department, to deal with demand.

As a Technical Producer, you will be responsible for technical elements of the delivery of virtual and live events. This will include planning and operating equipment for virtual events, determining the correct technologies to use to meet client needs and liaising with suppliers for live events. The role will work closely with our Senior Technical Producer/Technical Manager when new projects are being brought into the team and will be available for technical support on event delivery days. You will bring your expert technical knowledge to aid the running of events to create impactful experiences.

This will be a fast-paced role which will often require you to work independently - however, you will be part of our growing technical department comprising talented individuals with diverse expertise and experience.

Main duties and responsibilities.

- Supporting both the Delivery and Design team, working across a variety of events.
- Responsible for technical elements of the delivery of events.
- Onsite management of all technical areas of the project.
- Liaising with the Senior Technical Producer/Technical Manager and Delivery team during event delivery.
- Responsible for preparing equipment and software for virtual events.
- Responsible for operating livestreams and broadcasts.
- On demand/pre-record content management including editing.
- Testing streams pre-event rehearsal management.
- Managing speakers and testing home speaker packs.
- Vision mixing.
- Responsible for interpreting clients needs into a technical document.
- Responsible for reaching out to suppliers for AV quotes.



Taking your business places

Qualities, skills and experience.

- At least 3 years' experience of working in a technical role within AV/IT.
- Technically minded.
- Knowledge of all areas of AV equipment required for live events and streaming.
- Experience using audio or video editing software.
- Experience using vMix or other advanced vision mixing software/equipment.
- Ability to prioritise a busy workload.
- Ability to work under pressure
- Passionate, professional, self-motivated
- Excellent communicator
- Strong multi-tasking skills and the ability to manage a diverse and challenging workload

Who we're looking for.

Our First Event Family is a close-knit community dedicated to providing our clients with a seamless service to help them to meet their goals and objectives.

Our events, marketing, design, finance, sales, proposals and flight departments work closely together to create bespoke events that exceed client expectations. We love that our vibrant team is made up of so many different personalities, but our company values sum up the kind of people we're looking for:

Passion | Trust | Unity | Honesty | Commitment | Fun!

These are the values that bring everyone at First Event together, making us a force to be reckoned with, and helping us to deliver the outstanding events we're recognised for.

Fancy finding out more?

Please email a copy of your CV and cover letter to careers@firstevent.co.uk

We will be reviewing applications across the week commencing 1st November 2021.

No agencies please.